



RAH PRESCHOOL

REGISTRATION FORM



Child's Full Name: _____ Reg. No.: _____
Nick Name (if any): _____ Date of Birth (DD/MM/YYYY): _____
Age: _____ Gender : Male ☐ Female ☐ Nationality: _____
Address: _____

ZIP/Postal Code: _____ Religion: _____

Parents' Information:

Father's Name: _____ CNIC No: _____ Copy attached ☐
Father's NTN No: _____ Father's Occupation: _____
Father's Contact Number: _____ Father's Email: _____
Mother's Name: _____ CNIC No: _____ Copy attached ☐
Mother's NTN No: _____ Mother's Occupation: _____
Mother's Contact Number: _____ Mother's Email: _____

Family Status: Married ☐ Divorced ☐ Separated ☐ Widow(er) ☐

Priority Contact:

Name : _____ Relationship: _____ Contact No: _____

Applicant's Sibling(s):

Name: _____ School Name: _____ Class : _____ Age: _____
Name: _____ School Name: _____ Class : _____ Age: _____
Name: _____ School Name: _____ Class : _____ Age: _____

Emergency Contact Person (if parent/guardian unavailable):

Name : _____ Relationship: _____ Contact No: _____

Health Information

Does your child have any allergies or medical conditions? Yes ☐ No ☐

If Yes, Please Specify : _____

Has your child received any vaccinations? Yes ☐ No ☐

If Yes, Please Provide Details / Vaccination Records : _____

Any special needs or requirements? Yes ☐ No ☐

If Yes, Please Provide Details : _____

Educational Background (if applicable)

Name of Previous School/playschool attended: _____
Duration of attendance: _____ Reason for leaving: _____

Payment Terms:

Fee Payment Terms for an Academic Year		Billing date	Tentative due date
1st term	August & September	15th July	31st July
2nd term	October, November & December	15th September	30th September
3rd term	January, February & March	15th December	31st December
4th term	April, May, June & July	15th March	31st March

RULES & REGULATIONS

1. All dues, except Security Deposit, once paid are non-refundable.
2. Fee for the full term is charged at the time of admission, irrespective of the month of admission.
3. Fee must be paid for the full term irrespective of absence or early withdrawal.
4. Fee must be deposited on the dates mentioned on the fee bill.
5. A 50% discount in tuition fee will apply to the third sibling.
6. In case of withdrawal, a written application must be officially received by the School Office.
7. Security Refund and School Leaving Certificate will be granted only if:
 - a) full fee for the term during which the pupil leaves has been paid.
 - b) the parent has submitted all withdrawal documents at least thirty days before.
 - c) all outstanding fees have been paid in full.
 - d) the Security amount will be refunded within three months after the application is received.
 - e) the security refund can be claimed within six months from the date of student withdrawal.

Required Documents

Registration forms are available on the school website and are also available from the schools admissions office. Completed forms with a charge of Rs1,000/- are to be submitted to the admissions office along with the following documents:

1. Copy of child's birth certificate issued by the nadra.
2. Copy of child's Bay-form.
3. Copy of previous school leaving certificate (if applicable).
4. 2 recent passport sized photographs of the child.
5. Copy of CNIC of both parents.

Conditions of Registration

1. A non-refundable registration fee applies at the time of registration.
2. Registration does not guarantee admission.
3. Incomplete applications for registration will not be accepted.
4. Any false information provided will render the registration/admission to be canceled.

Parent's Consent

I hereby give permission for my child to participate in the activities organized by the school. In case of an emergency, I authorize the staff to take necessary actions i.e., first aid if required.

I/We give permission to photograph/video my/our child and use the images/videos for school-related purposes, including social media, website, promotional materials, and school activities.

Signature of Father/Guardian: _____ Mother/Guardian: _____

Date: _____

FOR OFFICE USE ONLY

Accepted

Refused

Signature

Date: _____



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